

INSTRUCTIONS FOR AUTHORS¹

The main document should be saved as a PC-compatible text format such as Word (.doc or .docx). Keep the text layout as simple as possible. Manuscripts are to be submitted in electronic format only. A full-length paper should not exceed 15 pages (including abstract, figures, tables, photographs, etc.). The text should be prepared according to the guidelines given below.

Keep in mind the deadlines for submitting your paper.

(1) Manuscripts must be written in English (Times New Roman)

(2) Technical preparation:

- The paper size has to be A4 and with margins of 2.5 cm all round, without page numbers
- Line spacing: single
- Main heading (title of the paper) 16pt, bold. Second rank headings 14pt, bold, third rank headings 12pt, bold. Do not put the numbers in front of the headings
- The space (below the main heading) should contain first name, surname, affiliations, full office address and email for first authors and all co-authors. The corresponding author should be identified in the footnote with their own email, telephone and fax number. For name and surname the font has to be 12pt, bold
- Alignment should be left. Neither tabs nor spacebars should be used for alignment
- Abstract should not be longer than 1,000 characters. Place it after general information about the author/s
- Keywords should not contain more than 7 words
- Body text, in 12 pt, single spaced, subdivided by subheadings, aligned left
- Acknowledgements (if applicable) in 12 pt
- References in 12 pt without bullets or numbers

(3) Tables and figures

Tables should be typed in the main text and numbered in their correct order using Arabic numbers. The title should be above the table (font 12pt) and the source of the data below (font 12pt). All maps, graphs and photographs have to be named as FIGURE and should be numbered consecutively using Arabic numbers. The title (font 12pt) has to be below the figure. All figures have to be included in the correct position in the main text and submitted as a separate file too. The file should be named as the number of the figure. Example: Figure 1., Figure 2. etc. At the same time, numbers and titles of all figures have to be typed in the main text in the correct positions. If the figure has been previously published, acknowledge the original source. All figures (maps, graphs and photographs) should be submitted digitally in either JPG, PDF, or EPS format. Considering the vector graphics issue, they can be exported and saved in mentioned formats with applications such as Adobe Illustrator. When exporting to EPS or PDF, all fonts must be embedded.

Authors should carefully check that the wide side of the bitmap figures should have minimum 1600px. If the manuscript contains a map, it is essential to put an appropriate scale bar, legend and north arrow pointer.

(4) References

Please use American Psychological Association (APA) citation style in manuscripts. You have examples of cited references below.

¹ Papers will be published in English.

For a journal paper: Last name (s) and initial (s) of author (s), year of publication, title of paper, name of journal (in italic), volume number, issue number, inclusive page numbers. Example:

- Rai, P. K., Nathawat, M. S., & Mohan, K. (2013). Glacier Retreat in Doda Valley, Zaskar Basin, Jammu & Kashmir, India. *Universal Journal of Geosciences*, 1(3), 139-149.
- Šuvar, S. (2004). Sela u tranziciji [Villages in transition]. *Tem e*, 3, 167-175. (in Serbian with English summary)

For a book reference: Last name(s) and initial(s) of author(s), and/or editor (s), year of publication, book title (in italic), (editor (s)), place of publication, publisher. Example:

- Briscoe, J., & Malik, R. P. S. (2006). *India's water economy: Bracing for a turbulent future*. New Delhi: Oxford University Press.
- Halpern, J. (1972). Town and countryside in Serbia in the nineteenth century, social and household structure as reflected in the census of 1863. In P. Laslett, & R. Wall (Eds.), *Household and family in past time* (pp. 401-427). New York: Cambridge University Press.

For a conference paper: Last name(s) and initial(s) of author(s), year, title of paper, name of conference, name of abstract book or proceedings (in italic), inclusive page numbers. Example:

- Beunen, R. (2016, September). Innovation in Protected Area Governance: Competing Models and Their Impact in Different Places. In J. Smith, L. Peterson & G. Johns (Eds.), Urban Conference 2016, *Proceedings of the Urban Conference* (pp. 3-5), Berlin, Germany

Dissertations: Last name and initial of author, year. Title of doctoral dissertation (Unpublished doctoral dissertation). Name of Institution, Location.

Organizations: Name of the organization, year, publication title, page numbers. Example:

- World Meteorological Organization - WMO. (2006). Drought Monitoring and Early Warning: Concepts, Progress and Future Challenges. 1006, pp. 24.

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Internet 2:.....

(5) The organizers reserve the right to return accepted manuscripts and illustrations to the author(s) that disagree with the instruction requirements.