# INSTRUCTIONS FOR AUTHORS

# Aims and scope

*Geographica Pannonica* is one of the leading Serbian geographical scientific journals published by the Department of Geography, Tourism and Hotel Management within the Faculty of Sciences, University of Novi Sad. The journal is aimed at presentation of scientific articles from the various fields of geography and geosciences in general, such as:

- Physical Geography (Geology, Geomorphology, Climatology, Hydrology and Pedology);
- Human Geography (Demography, Urban Geography, Economic Geography, Social Geography, Political Geography, Environmental Geography, Spatial Planning, Geographic Information Systems-GIS etc.);
- Regional Geography.

Original and review scientific articles are published, i.e. first publication of original scientific results and review on specific topic by established researchers in that scientific field.

*Geographica Pannonica* is open access journal that publishes four online issues in one year (every three months). There is also a possibility for an arrangement of the thematic volume of the journal e.g. like Special Issue consisted from the collection of research papers presented at international conferences, meetings or workshops.

# Manuscript submission

Manuscript submission is online with instructions available on webpage: <u>https://aseestant.ceon.rs/index.php/geopan/about/submissions</u>

Before manuscript submission, please prepare your manuscript following the general submission instructions.

# General instructions

Only the papers written in English will be accepted. The articles that are submitted for publication in English need to go through proofreading and editing before being sent for a blind review, and after a positive peer-review. Submitted manuscripts should not have been published before and should not be under consideration for publication anywhere else while they are under consideration by the Geographica Pannonica.

# Article size

The article should not exceed 36,000 characters with spaces including tables and references.

# File types

You should save your main document as a PC-compatible text format such as Word (.doc or .docx)

# Paper size

The paper size has to be A4 and with margins of 2.5 cm all round.

### Space between paragraphs

Single (1)

# Alignment

Left. Neither tabs nor spacebars should be used for alignment.

# Hyphenation

Please apply none. It will be done during the preparations for the publishing.

# Font

Times New Roman 12pt for main text and titles of tables and figures.

# Headings

Main Heading (title of the paper) 16pt, bold. Second rank headings 14pt, bold, third rank headings 12pt, bold. Do not put the numbers in front of the headings.

### Authors

The space (below the Main Heading) should contain first name, surname, affiliations, full address on work and email for fist authors and all co-authors. The corresponding author should be identified in footnote with his own email, and telephone number. For name and surname the font has to be 12pt, bold.

# Abstract

Not longer than 800 characters. Place it after general information about the author/s.

# Keywords

Not more than 7 words.

#### Main text

It is highly recommended (but not essential) that main text should contain:

- ✓ INTRODUCTION
- ✓ DATA AND METHODS
- ✓ RESULTS
- ✓ DISCUSSION
- ✓ CONCLUSION

# Tables and figures

Tables should be typed in the main text and numbered in their correct order using Arabic numbers. The title should be above the table (font 12pt) and the source of the data below (font 12pt). Authors are required to submit supplementary raw data in MS Excel file.

All maps, graphs and photographs have to be named as FIGURE and should be numbered consecutively using Arabic numbers. The title (font 12pt) has to be below the figure. All figures have to be included in correct position in the main text and submitted as a separate file too. The file should be named as the number of the figure. Example: Figure 1., Figure 2.etc. At the same time, numbers and titles of all figures have to be

typed in the main text in correct positions. If a figure has been previously published, acknowledge the original source.

All figures (maps, graphs and photographs) should be submitted digitally in either JPG, PDF, or EPS format. Considering the vector graphics issue, they can be exported and saved in mentioned formats with applications such as Adobe Illustrator. When exporting to EPS or PDF, all fonts must be embedded.

Authors should carefully check that widen side of the bitmap figures should have **minimum 1600px**. For maps made using ArcGIS where raster layers were used next to vector layers (for example .tif of relief, airborne or satellite image), three files should be submitted: a file with vector image with not transparency used together with a legend and colophone (export in format.ai), the second file with raster image (export in .tif format), and the third one with vector and raster image together showing the final version of the map (export in format .jpg).

NOTE: If the manuscript contains a map, it is essential to put an appropriate scale bar, legend and North arrow pointer.

Examples:



Figure 1. Location of the study area

	Domestic to	Domestic tourist arrivals			International tourist arrivals		
Year	Global			Global			
	Moran's Index	z-score	<i>p</i> -value	Moran's Index	z-score	<i>p</i> -value	
2001	0.112	3.374	0.000	0.426	10.297	0.000	
2002	0.109	3.229	0.001	0.446	10.673	0.000	
2003	0.097	3.030	0.002	0.472	11.068	0.000	
2004	0.085	2.459	0.013	0.486	11.227	0.000	
2005	0.068	1.931	0.053	0.484	11.187	0.000	
2006	0.083	2.393	0.016	0.466	10.873	0.000	
2007	0.056	1.408	0.158	0.500	11.460	0.000	
2008	0.039	1.049	0.293	0.475	10.721	0.000	
2009	0.043	1.102	0.270	0.428	9.883	0.000	
2010	0.053	1.306	0.191	0.446	10.110	0.000	
2011	0.054	1.327	0.184	0.447	10.065	0.000	
2012	0.052	1.265	0.206	0.410	10.958	0.000	

**Table 1.** Global Moran's I, z-scores and p-values from 2001 to 2013

	2013	0.047	1.183	0.237	0.503	11.222	0.000
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# Acknowledgements

All institutions and persons who supported the respective author/s research should be mentioned.

### References

Please use American Psychological Association (APA) citation style in manuscripts submitted to Geographica Pannonica. You have examples of cited references below. For detailed information see the *Publication Manual of the American Psychological Association*, Sixth Edition (2010); <u>http://www.apastyle.org/</u> and <u>http://blog.apastyle.org/</u>

### In the text

In the text, quotations should be made alphabetically by the author's surname and year within brackets and listed at the end of the paper.

### One author:

- In case of one author: (Smith, 2017)
- If the author's name forms part of the discussion, the parenthesis can be limited to the year of publication. For example: Smith (2017) found that ...

### Two authors:

• In case of two authors: Smith and Peterson (2017) or (Smith & Peterson, 2017).

### More authors:

- In case of more than two authors (Smith et al., 2017)
- When two or more works are cited within the same parentheses, arrange them into the same order in which they appear in the reference list: (Brown, 1980; Dawson & Briggs, 1974; Dawson & Jones, 1974; Smith et al., 1978; Tyndall et al., 1978; Willis, 1978)
- Two or more papers by the same author in the same year should be distinguished by a suffix (a, b, etc.) to the year of publication. Example: (Smith, Peterson, 2003a) and (Smith, Peterson, 2003b).

# Organization as author:

- World Meteorological Organization (WMO, 2011) or
- For subsequent in-text citations, WMO (2011) or (WMO, 2011) would be used.

# **Reference** list

- At the end of a document, list the references to sources that have been cited in the text, including those found in tables and figures, under the heading "References".
- Please include DOI number
- Each reference should be separated by one empty line
- When organizations serve as authors, alphabetize by the first significant word of the name. Full official names should be used in the list (e.g. American Psychological Association, not APA). The name of a parent body precedes that of a subdivision (e.g. University of Novi Sad, Department of Geography, Tourism and Hotel Management).
- For articles *accepted for publication* but not yet published, use (in press).

- If no date of publication is available, use (n.d.).
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- If the English translation of a non-English work is used as a source, cite the English translation. Give the English title without square brackets.

# Examples:

Examples.		
	One author Two	<ul> <li>Author, A. A. (Year). Title of article: And subtitle. <i>Journal Title</i>, <i>volume</i>(issue),pages.</li> <li>eg. Smith, S. (2017). Main characteristics of political relations and cooperations. <i>Geographica Pannonica</i>, 21(1), 54-67.</li> <li>Conway, D., &amp; Schipper, E.L.F. (2011). Adaptation to climate change in</li> </ul>
Journal	authors	Africa: challenges and opportunities identified from Ethiopia. <i>Global Environmental Change</i> , 2, 227–237.
article	More authors	Rai, P. K., Nathawat, M. S., & Mohan, K. (2013). Glacier Retreat in Doda Valley, Zanskar Basin, Jammu & Kashmir, India. <i>Universal Journal of Geosciences</i> , 1(3), 139-149.
	Non- English article with translated title	Šuvar, S. (2004). Sela u tranziciji [Villages in transition]. <i>Te m e, 3</i> , 167-175. (in Serbian with English summary)
Proceedings		Beunen, R. (2016, Sptember). Innovation in Protected Area Governance: Competing Models and Their Impact in Different Places. In J. Smith, L. Peterson & G. Johns (Eds.), Urban Conference 2016, <i>Proceedings of the</i> <i>Urban Conference</i> (pp. 3-5), Berlin, Germany
	One author	<ul><li>Author, A. A. (Year). <i>Title of book: And subtitle</i>. Place: Publisher.</li><li>eg. Agnew, J. (2002). <i>Making political geography</i>. New York: Oxford University Press Inc.</li></ul>
Book	Two authors	Briscoe, J., & Malik, R. P. S. (2006). <i>India's water economy: Bracing for a turbulent future</i> . New Delhi: Oxford University Press.
	More authors	Hunt, L., Martin, T. R., Rosenwein, B. H., & Smith, B. G. (2010). <i>The Making of the West: A Concise History, Combined Version: Peoples and Cultures</i> . Macmillan Higher Education.
	No author	Oxford Essential Atlas. (1996). Oxford, UK: Ocford University Press.
Chapter in the book		Halpern, J. (1972). Town and countryside in Serbia in the nineteenth century, social and household structure as reflected in the census of 1863. In P. Laslett, & R. Wall (Eds.), <i>Household and family in past time</i> (pp. 401-427). New York: Cambridge University Press.
Dissertations		Author, A. A. (Year). <i>Title of doctoral dissertation</i> (Unpublished doctoral dissertation). Name of Institution, Location.
Technical Report		Author, A. A. (Year). <i>Title of work</i> (Report No. xxx). Place: Institution.
Organizations		World Meteorological Organization - WMO. (2006). Drought Monitoring and Early Warning: Concepts, Progress and Future Challenges. 1006, pp. 24.
Online sources		Internet 1: The BBC <u>http://www.bbc.co.uk</u> (14.02.2018). Internet 2:

# Corrections

After the Reviewer's check, the author/s have to make appropriate corrections in order to publish the paper in Geographica Pannonica. *The author/s have to revise the manuscript not longer than one month. Otherwise, the manuscript will be rejected.* 

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Ordered contributions can be published regardless of the submission time.

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### **INFORMATION ON SUBMISSION**

A response on received manuscripts will be sent not later than one week.

Every paper will be reviewed by two or more anonymous Reviewers, depending on the topic of the article.

For further information do not hesitate to contact us.

E-mail of Geographica Pannonica: gpscijournal@dgt.uns.ac.rs

Dr. Lazar Lazić, Editor in Chief, lazar.lazic@dgt.uns.ac.rs

Dragan Milošević, Technical Editor, dragan.milosevic@dgt.uns.ac.rs